



Rachel Kippely, Fair & Parks Manager
McKenzie Bierman, Fair & Parks Asst. Manager
Sarah Hartje, Event Coordinator
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Phone: 605-626-7116
www.browncountysdfair.com
400 24th Ave. NW
Aberdeen, SD 57401

Brown County Fair Board Application:

1. What is your present employment status?

2. Are you a resident of Brown County?

3. What part of the Fair is of particular interest to you, and why?

4. Why would you like to serve as a member of the Brown County Fair Board?

a. Are you now, or have you been involved with youth in any special ways that could be helpful to the Fair? *If so, explain.*

b. What are your qualifications that would help the Fair?

5. Do you manage or operate a business or firm that does business with the Brown County Fair Board? *If so, explain.*

a. Do you have any relatives, past or current, on the Brown County Fair Board? *If so, explain.*

b. Do you have any relatives employed by Brown County? *If so, explain.*

6. Would you be able to work specific days prior to Fair week and the entire week of the Fair? (*Monthly meetings are held the 2nd Wednesday of every month; 2 work weekends before the fair; Fair Week*)

a. Yes

b. No – If not, please explain conflict:

Please note: Being a board member should be enjoyable but it is a lot of work, long hours, walking and standing. Physical requirements include but are not limited to: carrying tables, chairs, wood and metal benches, barrels, lifting and set up of cattle stalls, gates, pens, tents, etc. You may have to work in adverse weather conditions.
Work days: hours are 8:00 a.m. to 5:00 p.m.
During fair week: hours are 7:30 a.m. to 10:00 p.m. or later.



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7. Please provide your complete address, email, and phone number(s):

8. The Brown County Sheriff's Office (BCSO) will conduct a background check.

a. Please provide the following information:

Print Full Name: _____

Date of Birth: _____

SS# (optional): _____

I hereby authorize the BCSO to conduct a background check on myself:

Signature

Date

Process of Becoming a Brown County Fair Board Member

1. Applicant is invited to attend a regularly scheduled fair board meeting (second Wednesday of each month) to introduce themselves.
2. Applicant will submit this application to the Fair Office.
3. Applicant will attend a follow-up meeting with fair staff and board member to learn of duties, expectations, and time commitment. This preliminary meeting also allows opportunity for applicant to ask any questions.
4. If the applicant remains interested, application is given to the fair board for review. Consideration of new fair board members will be placed on the next monthly agenda.
5. During their next regularly month meeting, the fair board may ask the applicant any questions and convene in executive session to discuss recommendation. However, the board will vote in open session whether to recommend appointment to the board. The board may vote by ballot, but the vote total will be announced and recorded in the official minutes.
6. The names of all applicants shall be submitted to the county commission accompanied by a "recommend" or "do not recommend" status. The county commission will appoint fair board members.