Rachel Kippley, Manager
McKenzie Bierman, Assist. Manager
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400 24th Ave. NW
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REQUEST FOR GATE ATTENDANT SERVICES FOR THE BROWN COUNTY FAIR
This agreement is for the 2025 Brown County Fair, August 11th-17th

INTERIOR GATE CONTROL AGREEMENT SAMPLE

The Brown County Fair agrees to pay the sum of $1,500 to groups willing to provide personnel to man an interior gate at the Brown County Fairgrounds for the following dates and times:

Gate Week		
Tuesday	- August 12th, 2024	12:00 p.m. - 10:00 p.m.
Wednesday	- August 13th, 2024	7:00 a.m. to Midnight
Thursday	- August 14th, 2024	7:00 a.m. to Midnight
Friday	- August 15th, 2024	7:00 a.m. to Midnight
Saturday	- August 16th, 2024	7:00 a.m. to Midnight
Sunday	- August 17th, 2024	7:00 a.m. to 6:00 p.m.

***Daily contracts may also be issued for groups willing to cover a portion of the week**

The gate is to be manned by two people at all times, especially in the afternoon and evening hours. You are invited to bring your canopy to provide shade, decorations, and/or signage to promote your organization (subject to fair manager approval). Coolers of ice water will be provided in the gate house each morning, as well as a radio for communication with the Brown County Fair Board, a binder with gate pass information, and two chairs.

The Brown County Fair will meet with groups to discuss instructions for manning the gate before the fair and will provide further instructions on allowed vehicles at that time. Brown County Fair will provide posts for group's promotional banner display.

Cancellation considerations: The Brown County Fair reserves the right to cancel this contract at no penalty or required payment if the Brown County Fair is required to do so by action of the local, state or federal government due to regional or state impacted epidemic or pandemic.

If both parties are satisfied, this agreement may be renewed for years 2026 and 2027.

_____
Rachel Kippley Date

_____
Individual or Company Rep Date

_____
Phone Number

_____
Email